Dear [relative, neighbor, friend, etc.],

As you may already be aware I’m headed to [country/ies] in June of [tour year] as part of an educational overseas tour!! The trip is being organized in collaboration with an internationally renowned program called *Explorica* tours whose motto is “Travel. Learn” In order to earn my way overseas I have already begun both group and individual fundraising efforts such as [various ways you are fundraising—i.e., weekend carwashes, neighborhood yard work, etc.] and have set myself a personal goal of raising [\_\_\_%] of the trip’s total cost. That’s where you can help☺

This year, rather than giving me a well-chosen holiday present I would ask that you consider making a monetary contribution to my [country/ies] travel fund instead. All gifted money I receive will go directly towards the cost of my trip and/or other travel related expenses. For instance, I’m currently saving up to buy [luggage, a digital camera, travel clothes, etc.], which will come in handy while I’m abroad.

Though our departure date is still a little way off, I am already growing eager for my adventure abroad!!! Some of the things I am particularly excited to experience while overseas include [cities, attractions and/or cultural events highlighted in the trip itinerary].

With your assistance this unique educational opportunity can become for me an unforgettable and eye-opening reality!!! Thank you so much for considering my request and happy holidays!!!

[Closing—i.e., Sincerely, Regards, Love, etc.],

[*Signature*]

[Name]